

## **IMPORTANT NOTICE!!**

**Dear Circle of Care/Developing Mind Elementary Parents & Families:**

For the past three years, the Emergency School Closure policy of the Circle of Care/Developing Mind Elementary has been to follow the lead of the Post Falls School District in authorizing a school closure for severe weather conditions. However, as we seek to best serve the students and families of the Circle of Care/Developing Mind Elementary, the policy has been changed as follows:

### **Emergency School Closure/ Snow Day**

#### **Policy**

The Circle of Care/Developing Mind Elementary will remain open unless weather conditions are so severe as to require school closure for the safety of students, their families and staff.

#### **Procedure**

In the event of extreme weather conditions, the Director will contact the Idaho State Police for their assessment on the safety of roads. Should weather conditions warrant the closure of the school, the Director shall:

1. Contact news organizations with notification of closure as soon as possible, but no later than 6 am. Please check KREM 2, KXLY 4, and KHQ 6 news stations on TV or the web.
2. Place a message on the school answering machine to confirm closure. Staff and families of students are encouraged to call the school's number: **208-777-1600**, for this information.

Even if snow is not significant enough to warrant the closure of the Circle of Care/Developing Mind Elementary, parents are still encouraged to use their best judgment for the safety of their family.

Thank you and please contact Pascale Cafferty at 208-777-1600 should you have any questions.